



Guidelines for Utilization of SSIP Grant at Institute Level

Dr. Mahendrasinh Gadhavi
SSIP Cell, GKS

Technical Education Department, Government of Gujarat

Background

These Guidelines are issued for sensible utilization of SSIP Grant at the Institutes for greater benefit of Student Innovators.

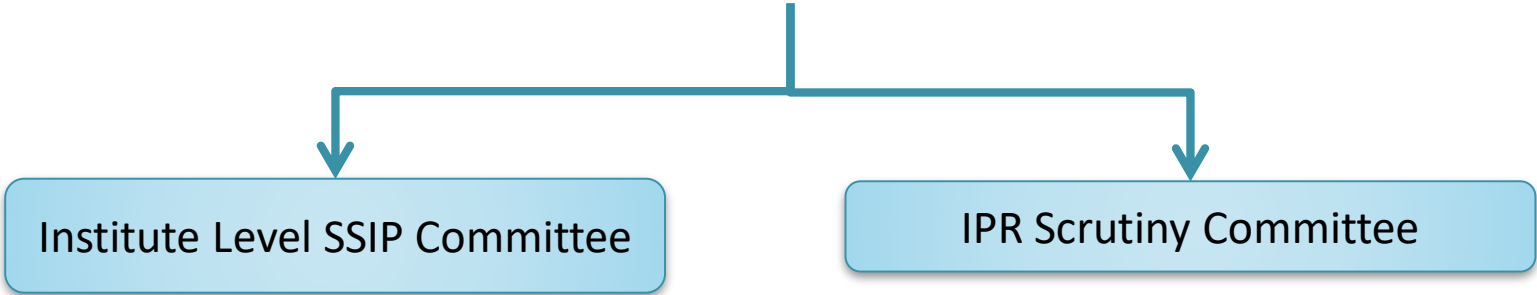


Dos

Don'ts

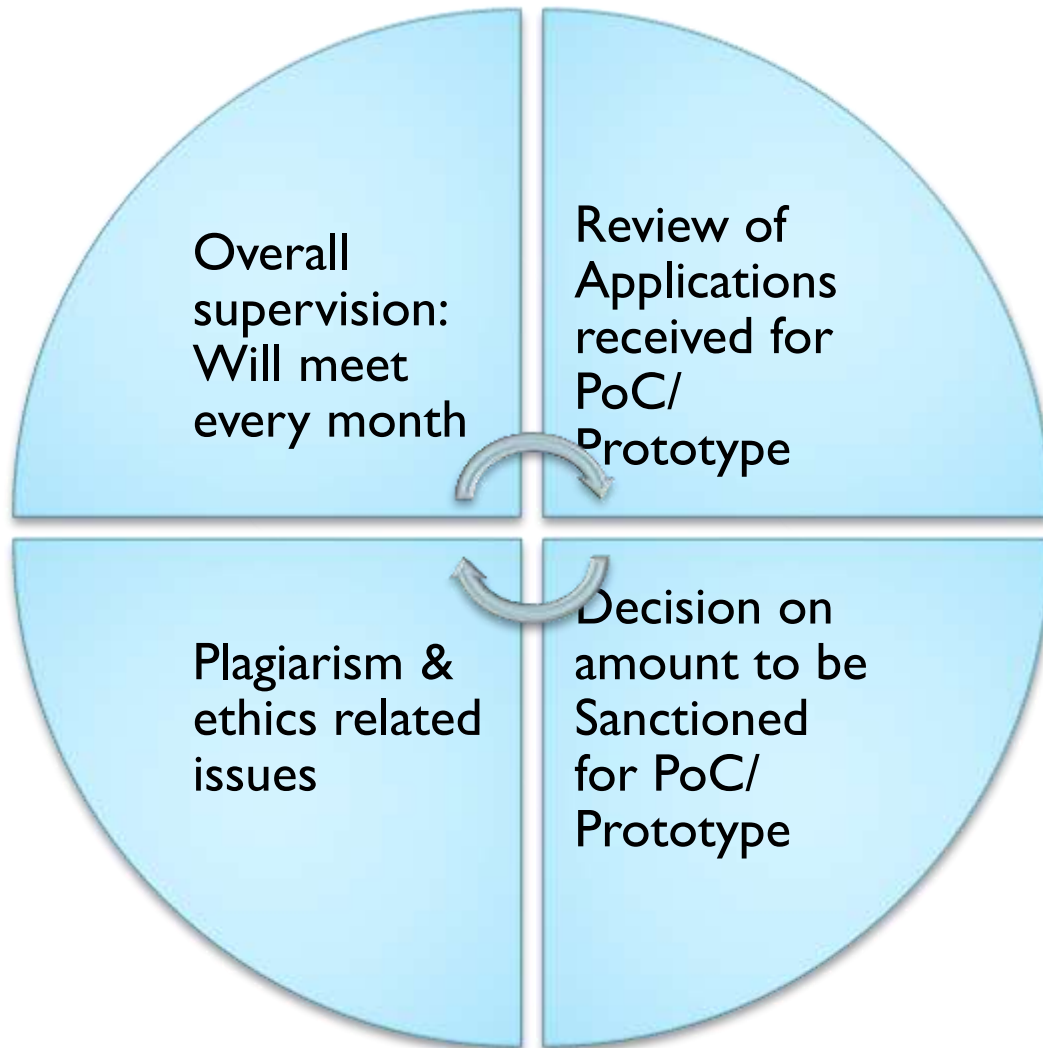
Today we will discuss dos & don'ts regarding SSIP Grant Utilization

Institute Level Committees

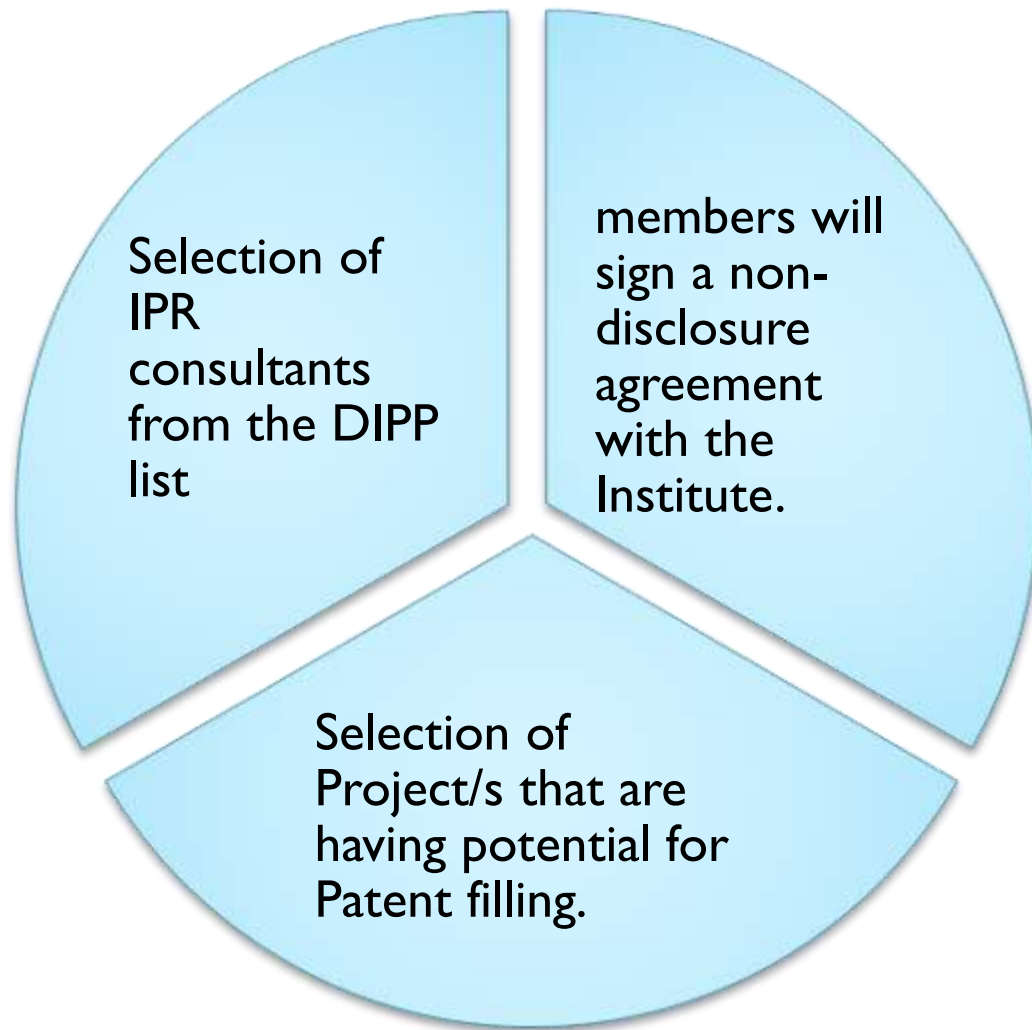








**Functioning of
Institute Level SSIP Committee**



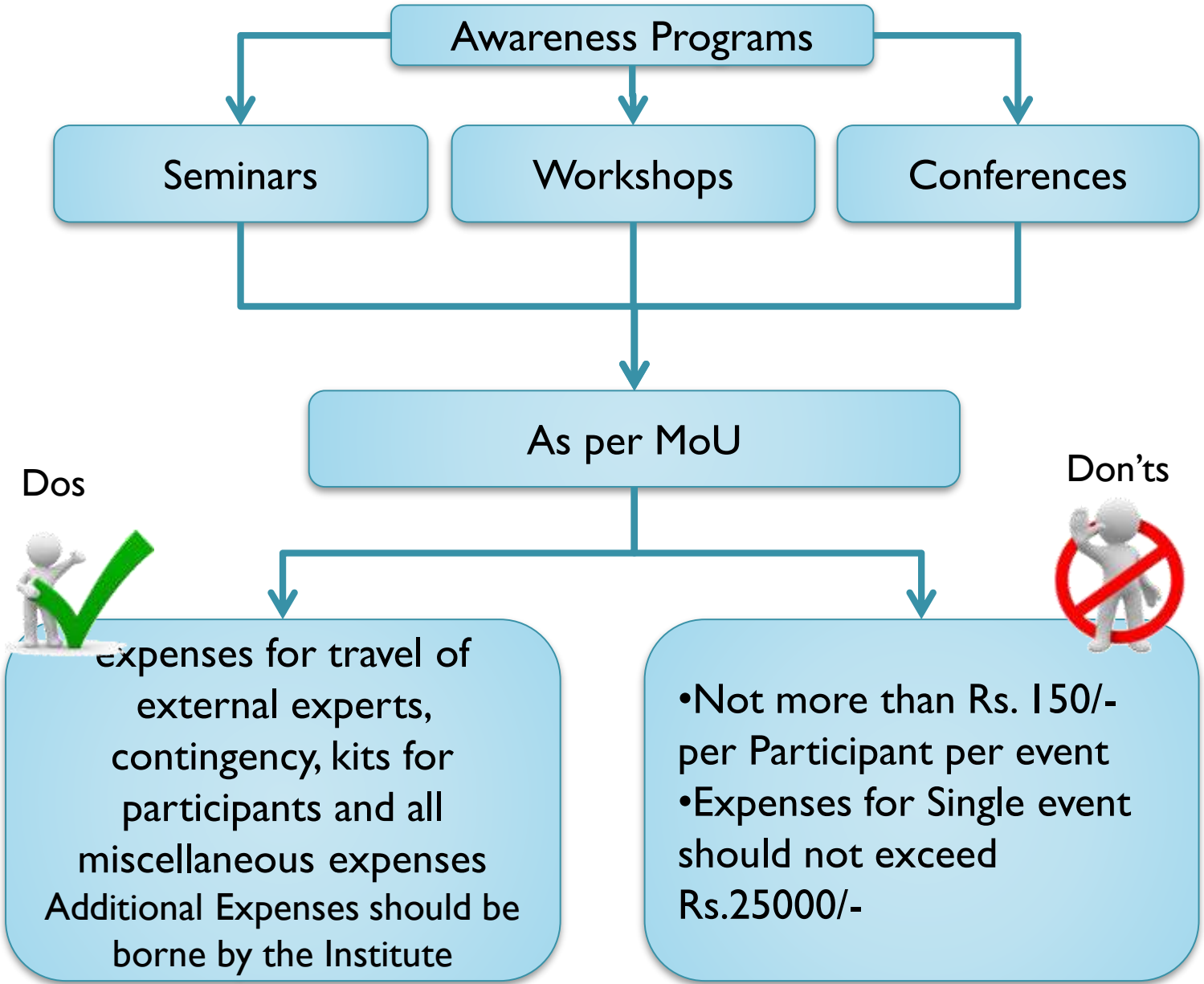
**Functioning of
IPR Scrutiny Committee**

Guidelines for various activities under SSIP

Activity

Annual Limit

Remarks



Do's



expenses for travel of external experts, contingency, kits for participants and all miscellaneous expenses
Additional Expenses should be borne by the Institute

Don'ts



- Not more than Rs. 150/- per Participant per event
- Expenses for Single event should not exceed Rs.25000/-

Guidelines for various activities under SSIP

Activity

Common Innovation Centre,

Tinkering Lab/ Fab Lab

Basic Prototyping facility

Annual Limit

As per MoU

Remarks

Dos



expenditure on equipments / machines/ 3D printers & consumables for running such equipment/s

Don'ts



cannot be used for buying Computers/ Computer peripherals /Printers/ cell phones/ Laptop/ Tablet/ Fax /Xerox machines/ projectors etc.

Guidelines for various activities under SSIP

Activity

Annual Limit

Remarks

Administrative expenses

Up to
Rs. 200,000/-

Dos



can procure the services for assistive work

Don'ts



no Part Time/ Full Time hiring/ recruitment will be done

Guidelines for various activities under SSIP

Activity

Documentation

Publication/
Dissemination


reprography
charges

Annual Limit

Up to
Rs. 100,000/-


Remarks

Dos



documentation, printing material related to SSIP activity, manuals & literature, books, journals and reprography

Don'ts



Any other print material unrelated to SSIP.

Guidelines for various activities under SSIP

Activity

Annual Limit

Remarks

IPR Support

Minimum 12.5%
or
Rs. 500,000/-

Dos



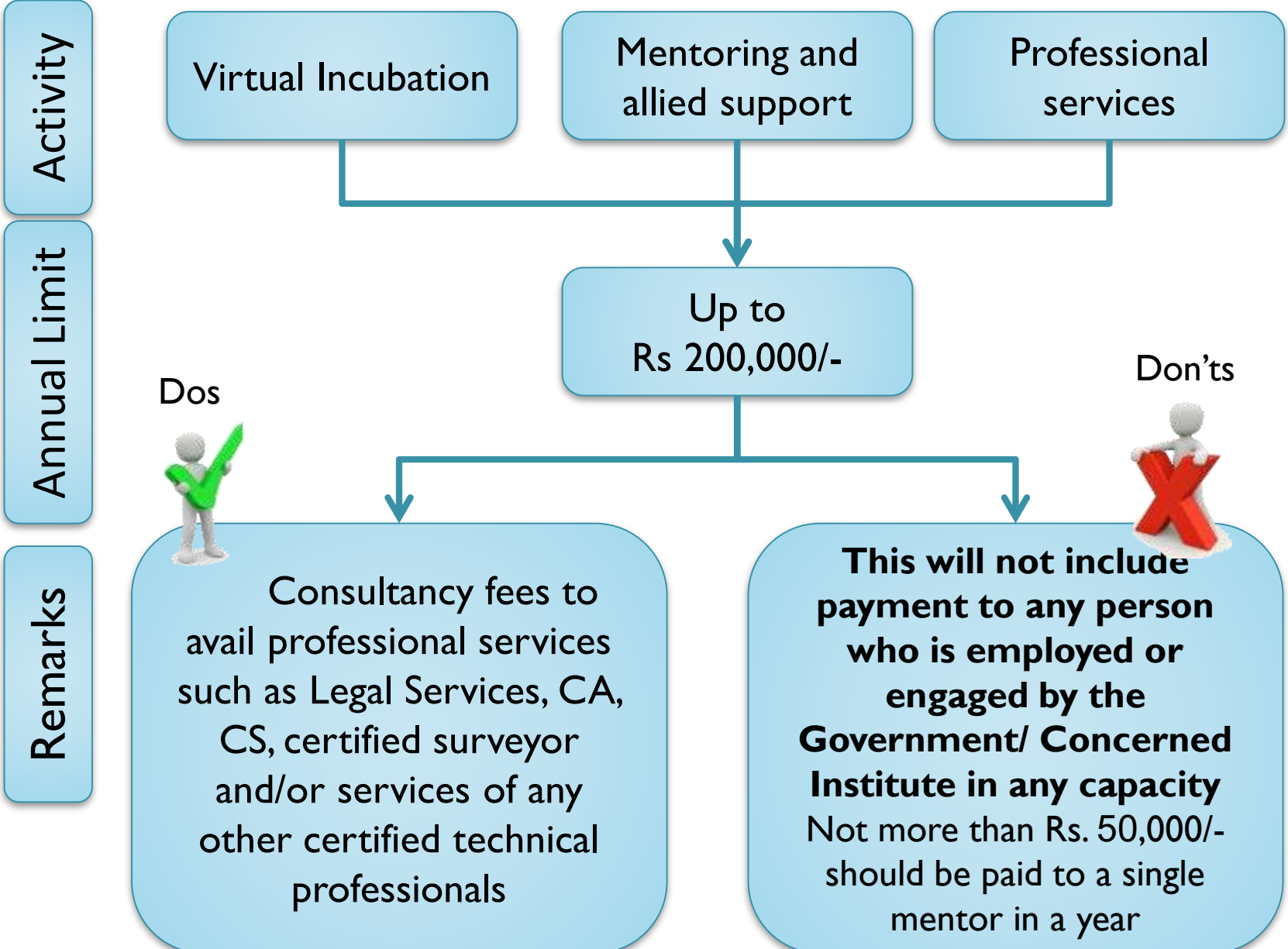
Average Rs. 25,000/- per national patent filling
For additional expenses recommendation to be made before the State Level SSIP Committee

Don'ts



Don't recommend projects that are not-worthy for patent.
IPR related consultancy work only by DIPP recognized consultants

Guidelines for various activities under SSIP



Additional Guidelines for Mentoring support under SSIP

Activity

Mentoring Support

Group Mentoring Services

Institute Level Mentoring Services

Individual Project Mentoring Services



Expenditure is to be made from Institute Mentoring grant

Expenditure is to be made from Individual Project grant

Guidelines for Grant Utilization

Additional Guidelines for Mentoring activities under SSIP

Activity



Group Mentoring Services

Dos



Travel economy class & accomodation expenses of the mentor can be paid

Don'ts



No honorarium should be paid at this level

Remarks

Additional Guidelines for Mentoring activities under SSIP

Activity



Guidelines for Grant Utilization

Dos



Institute Level Mentoring Services

Don'ts



Remarks

Services of professional service providers such as legal advisor, CA/CS etc can be availed.
Institute shall have panel of mentors

Not more than Rs. 50,000/- should be paid to a single mentor in a year
This will not include payment to any person who is employed or engaged by the Government/ Concerned Institute in any capacity.

Additional Guidelines for Mentoring activities under SSIP

Activity



Guidelines for Grant Utilization

Dos



Remarks

- Projects that are provided financial support for PoC/ Prototyping can utilize maximum up to 25% and not exceeding Rs. 50,000/-
- Mentoring services from the agency/person can be extended, if project team member/s feel it is desirable

Individual Project Mentoring Services

Don'ts



No honorarium shall be paid for initial two sessions in a period not exceeding two months



Guidelines for various activities under SSIP

Activity
Annual Limit
Remarks

Academic Interventions

Course development/ execution

Pedagogic interventions

As per MoU



Activities as mentioned in the MoU will be covered



No Honorarium shall be paid to any person who is employed by the Government/ Concerned Institute in any capacity

Guidelines for PoC Support at Institute Level under SSIP

Activity

PoC Support

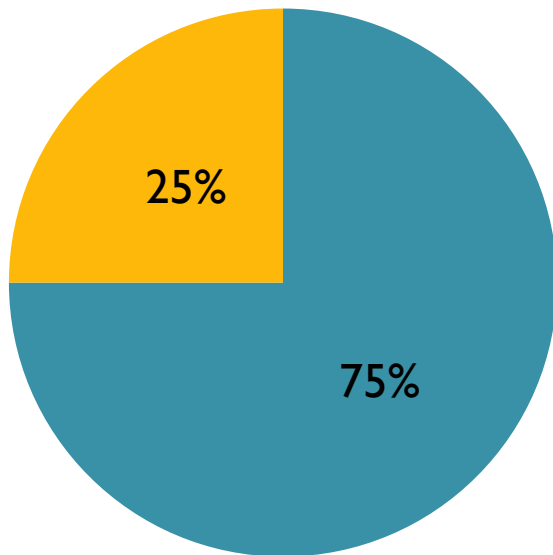
Annual Limit

Minimum 50% or
Rs.2,000,000/-

Remarks

Limit per
Project

Maximum Limit Per project



- Consumables/ Purchase/ Procurement of raw material/ Minor works
- Mentoring Support/ Professional service

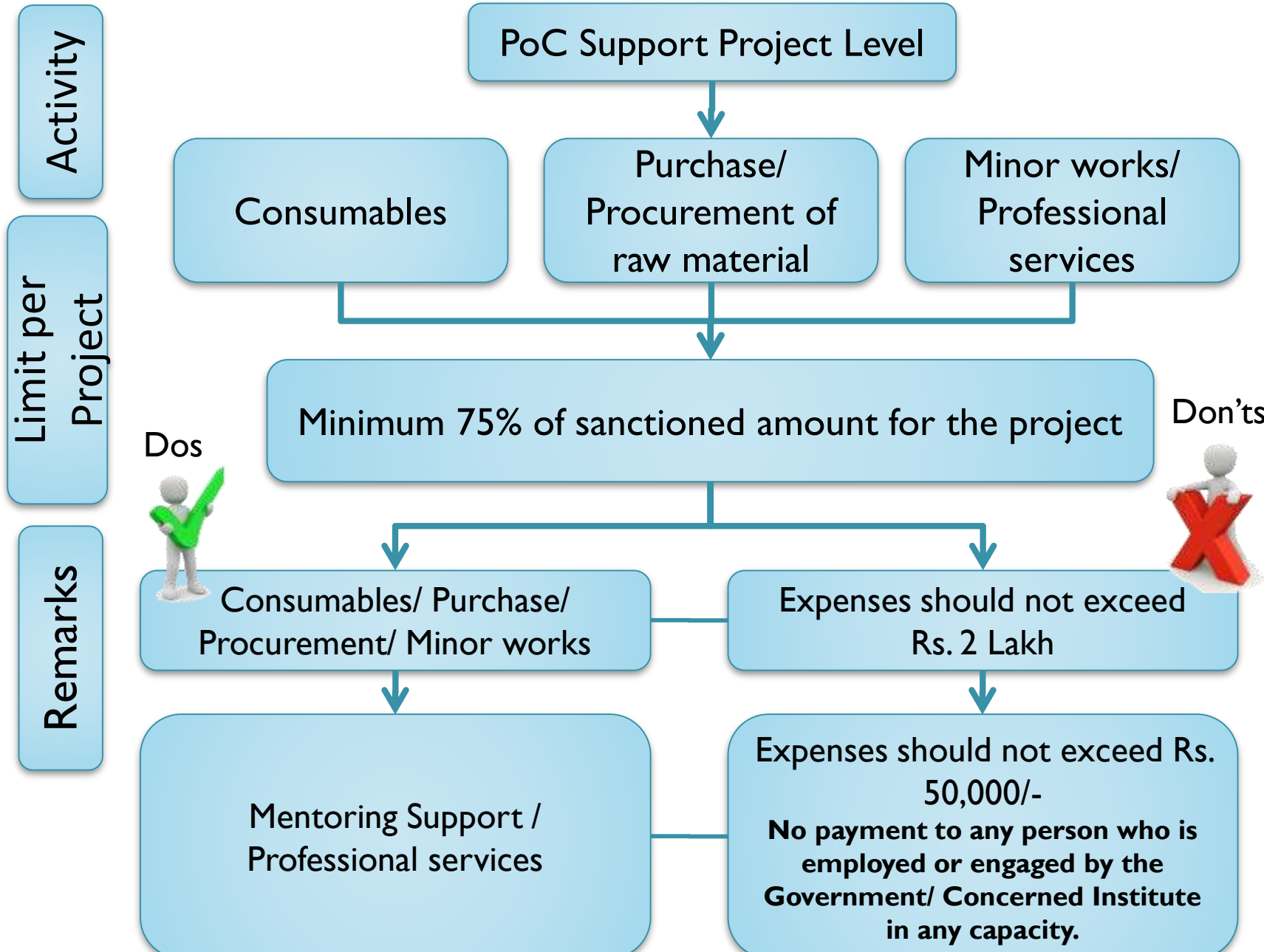
Projects that are at PoC level or beyond can be provided Maximum financial support Rs. 2 Lakhs

For additional support recommendation to be made before the State Level SSIP Committee



Guidelines for Grant Utilization

Guidelines for PoC Support at Project Level under SSIP





State Level SSIP Committee

Organizational Structure

<i>Sr. no.</i>	<i>Designation</i>	<i>Nomination</i>
1.	Director Technical Education	Chairperson
2.	Director Higher Education	Co-Chairperson
3.	Registrar Gujarat University	Member
4.	Registrar Gujarat Technological University	Member
5.	Nominated Industry Expert	Member
6.	Invited Domain Expert/s	Member
7.	Representative from local incubation/ Startup Ecosystem	Member
8.	Coordinator-State SSIP Cell (Jt-CEO, GKS)	Member Secretary

State Level SSIP Committee



- This committee will oversee general functioning of SSIP activities at selected Universities/Institutes.
- Whenever, support greater than prescribed limits is required such proposals will be placed before this committee for the mandate.
- Decisions in this committee will be taken in Quorum, wherein, 50% of member attendance will be essential.

SSIP



Thank You....