



**SHRI M. R. DESAI ARTS AND
SHRI E. E. LAHER KOSADIA COMMERCE COLLEGE,
CHIKHLI - 396 521, DIST. NAVSARI, GUJARAT STATE
POST BOX NO. 24**

Re Accredited 'B+' (2.75) Grade by NAAC
COLLEGE AFFILIATED TO THE V.N. S.G.UNI. SURAT
COLLEGE APPROVED UNDER SECTION 2 (F) OF THE UGC ACT
E-mail: chikhlicollege@yahoo.com Website: www.acc-chikhlicollege.ac.in
☎ 02634 232360

GEN: 57H/2022/2023

DATE: 13/06/2022

IQAC Member Notice

Herewith the IQAC members are informed regarding the meeting held on 15/06/2022. This meeting will convey the outline of the implementation guidance for Teaching-Learning amidst the extension activities, orientation program for first-year students, paperwork of requirements for new permanent faculty, Continuous Internal Evaluation (CIE) etc.

Agenda

A meeting was held in college under IQAC at 12:30 PM in the Internal Quality Assurance Cell. the minutes of the meeting on 15/06/22 were read and the following matters were discussed by the IQAC coordinator which was passed unanimously.

1. Teaching- learning
2. Extension activities
3. orientation program for first-year students
4. Paperwork of requirements for new permanent faculty
5. Continuous Internal Evaluation (CIE)
6. Boosting the Sports & Cultural activities off and on campus

Nik Patel

IQAC Coordinator
(Dr. N. K. Desai)
IQAC (Co-Ordinator)

M.R.D. Arts & E.E.L.K Kosadia
Commerce College, Chikhli


Prin. Dr. F. H. Desai
Principal

M.R.D. Arts & E.E.L.K. Kosadia
Commerce College, Chikhli



Minutes of Meeting

IQAC Committee organized a meeting on 15/06/2022 under the chairmanship of the principal. In this meeting 10 members were present. They all suggest various ideas for quality education and the conclusion of this meeting is as follows.

1. Teaching- learning

- In the meeting, there was a discussion about preparing the academic calendar for the current year to include co-curricular activities with education.
- Master Time Table and Departmental Time Table were presented by the Time Table Committee.
- The syllabus and its distribution were discussed by the department Head.
- To appoint a mentor for the student so that the slow learner students develop.

2. Extension activities

- Plans were made to organize outreach programs and initiatives focusing on social welfare and education.
- The meeting highlighted the significance of the Student Startup and Innovation Policy (SSIP) awareness program. Strategies were devised to promote entrepreneurship and innovation among students through workshops, seminars, and mentorship programs.

3. Orientation program for first-year students

- Strategies for conducting an effective orientation program for incoming first-year students were discussed. The importance of providing comprehensive information about college resources, academic requirements, and support services was emphasized.

4. A nodal officer was appointed to prepare the necessary forms regarding the recruitment of new faculty and to form an interview committee as per the prescribed format of the Higher Education Commissioner's office.

5. Continuous Internal Evaluation (CIE)

It was decided to conduct the internal assessment test in September.

NIK Raiik

IQAC Coordinator

CDs. N. R. Neik
IQAC (Co-Ordinator)

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Shri M. R. Desai Arts and Shri E. E. L. K. Commerce College, Chikhli, Navsari, - 396521

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Action Taken Plan	Achievement
To Appointed mentor of students	Development of slow learners, they are achieving progressive result
Orientation Program for First-Year Students	Orientation sessions are conducted seamlessly, offering vital information and resources for students to ease their transition and prepare for academic endeavors.
Plan and schedule SSIP awareness workshops and seminars	This cell organized an awareness seminar on SSIP, providing information to students about government schemes for innovation and startup.
Tobacco awareness program workshops and seminars.	A college-level coordinator has been appointed to create awareness about the harmful effects of tobacco consumption, and a film on the same has been screened by the Navsari District Tobacco Control Centre.
Women Development Program	IQAC invited Chikhli Mahila Police to inform women about their rights and their empowerment through Abhayam-181-helpline counseling, domestic violence etc.
Social awareness programme	IQAC along with the college cultural committee and NSS unit organized organ donation, sanitation, water conservation, Har Ghar Tiranga program etc.

Nik Naik

IQAC Coordinator

(Dr. N. R. Naik)

IQAC (Co-Ordinator)

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GEN S75 /2022/2023

DATE: 23/12/2022

IQAC Member Notice

Hereby we inform all IQAC members regarding the meeting that will be held on 27/12/2022. This meeting will convey the outline of the implementation guidance for research and faculty development activities, NSS, Cultural, and Sports activities. Use of ICT in education as a special focus to contribute to the digital India mission.

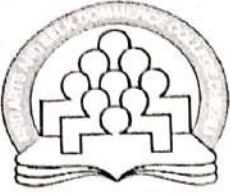
Agenda

A meeting was held in college on under IQAC at 10:30 PM in the Internal Quality Assurance Cell. the minutes of the meeting on 15/12/22 were read and the following matters were discussed by the IQAC coordinator which was passed unanimously.

1. Research Development Activities
2. Faculty and Students development activities
3. NSS, Cultural, and Sports activities
4. Second-Term Internal Examination

Nik Nalk
IQAC Coordinator
CDs: N. R. Nalk
IQAC (Co-Ordinator)
M.R.D. Arts & E.E.L.K Kosadia
Commerce College, Chikhli


Prin. Dr. F. H. Desai
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Minutes of Meeting

IQAC Committee organized a meeting on 27/12/2022 under the chairmanship of the principal. In this meeting 09 members were present. They all suggest various ideas for quality education and the conclusion of this meeting is as follows.

1. Research Development Activities

- Discussed Creating a Research Development Committee.

2. Faculty and Students development activities

- It was discussed to organize a seminar to clear the competitive examination.
- Faculty were encouraged to participate in FDP, OP, RC, Seminar, Conference, STC ect.

3. NSS, Cultural, and Sports activities

- Decided to arrange NSS Camp, Cultural, and sports activities.

4. Second-Term Internal Examination

- It was decided to conduct the internal assessment test in September.

N.R. Heik

IQAC Coordinator

CDr. N.R. Heik

IQAC (Co-Ordinator)

M.R.D. Arts & E.E.L.K Kosadia

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Action Taken Plan	Achievement
Create a Research Development Committee	Two students pursuing their PhD under the guidance of college faculty have benefited from state government fellowships.
Organize a seminar for competitive examination preparation	The decision to organize a seminar to prepare students for competitive examinations demonstrates the institution's commitment to academic excellence and student success.
faculty participation in professional development programs	Faculty participation in various professional development programs such as FDPs, OPs, RCs, Seminars, Conferences, and STCs will contribute to the continuous improvement of teaching quality and pedagogical practices.
Coordinate and plan NSS, cultural, and sports activities	By deciding to arrange NSS camps, cultural events, and sports activities, the committee recognizes the importance of extracurricular activities in nurturing students' overall development. These initiatives will provide students with opportunities for community engagement, cultural enrichment, and physical fitness.
Organized Co-Curricular Activities	Celebrating the Presidency of G20 and bringing awareness among the students celebrating the journey of 75 years of independence through initiatives like "Azadi Ka Amrit Mahotsav", "Har Ghar Tiranga", and "Atma Nirbhar Bharat" is a commendable endeavour.

निस र्नाईक

IQAC Coordinator

Dr. N. R. Naik
IQAC (Co-Ordinator)

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